

METHOD STATEMENT FOR
SERVICING RECIRCULATING PORTABLE TOILETS

Ensure that the vehicle is able to be parked in the correct position for pumping.

Put on protective clothing as required: gloves, hard hat if on building site.

Remove any debris to rubbish sack.

Flush loo to ensure pan is empty.

Start the vacuum pump, making sure it is set on vacuum.

Uncoil the vacuum hose, making sure the wand valve is CLOSED so that a vacuum is building up in the tank. Lift the loo seat and clip it open.

Using the wand, remove all contents of tank.

Once the tank is dry, leave the wand valve open, i.e. still sucking, and carefully remove it from the tank, making sure it is not dribbling. Then lower the toilet seat and place the wand over the flushing exit at the back of the pan. Then operate the flush handle/foot pump so that it empties the pump of any effluent.

Re-prime the tank with water and chemical, replace the loo rolls and clean the surfaces of the inside of the loo.

Carry out final check to ensure components are working correctly and toilet flushes properly etc.