

# Risk Assessment Record – RA 6



Subject (Task or Operation): Erection and Dismantling of Marquee Equipment	Assessor Name: A Wessen
Location: On Site	Assessor Sig: _____ Date: 05.05.2010

HAZARDS IDENTIFIED	Persons Affected	EXISTING CONTROL MEASURES	REMAINING LIKELIHOOD	SEVERITY OF HARM	RISK RATING	PRIORITY	FURTHER ACTION REQUIRED	DATE ACTIONED
1. Manual Handling.	Marquee and Warehouse staff.  General public on site.	Planning will take place to:-	1	4	4	1	None.	
2. Collapse of structure – contact with falling objects.		<ul style="list-style-type: none"> <li>Only suitably trained staff will carry out these processes.</li> </ul>	1	4	4	1		
3. Contact / collision with forklift.		<ul style="list-style-type: none"> <li>Forklift drivers will be competently trained.</li> <li>All staff receive Manual Handling Training.</li> </ul>	1	4	4	1		
4. Falling objects from vehicles / forklift.		<ul style="list-style-type: none"> <li>All staff are issued protective clothing, including head, foot protection, overalls, and gloves.</li> </ul>	1	4	4	1		
5. Contact with hand tools, including sledge hammers.		<ul style="list-style-type: none"> <li>All staff trained in safe use of ladders and additional staff available to support ladders.</li> </ul>	2	3	6	2		
6. Falls from height – use of ladders and step ladders.		<ul style="list-style-type: none"> <li>Staff remain aware of public / client safety during processes, displaying warning signs if appropriate.</li> </ul>	1	4	4	1		
7. Electrical shock – internal lighting for marquee.		<ul style="list-style-type: none"> <li>Staff working in forklift area wear Hi Visibility Jacket.</li> <li>All electrical equipment regularly tested and inspected and staff trained in safe installation of equipment. Equipment low voltage.</li> </ul>	1	4	4	1		

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NUMERICAL SCORING RECORD						PRIORITY
REMAINING LIKELIHOOD	Extremely Unlikely	Unlikely	Likely	Very Likely	Almost Certain	1. SCORE 1 - 4 = Tolerable / Low Risk
NUMERICAL SCORE	1	2	3	4	5	2. SCORE 5 - 9 = Monitor and Maintain Strict Control Measures
SEVERITY OF HARM	Minor Injury (No First Aid required)	Minor Injury (First Aid Required)	Reportable to HSE (3 Day)	Major Injury	Death	3. SCORE 10 - 12 = Work Design Needs Urgent Modification
<b>COMMENTS ON EXISTING CONTROL MEASURES AND NEED FOR PPE</b>  There are adequate safety systems in place.						<b>SUMMARY / INTERPRETATION OF RISK ASSESSMENT</b>  On the whole there were no major problems in this area.